



LAO PEOPLE'S DEMOCRATIC REPUBLIC  
PEACE INDEPENDENCE DEMOCRACY UNITY PROSPERITY

MINISTRY OF PUBLIC WORKS AND TRANSPORT  
DEPARTMENT OF PLANNING AND FINANCE

Ref. No. 13960 / DPF  
Date: 3 July 2024

**REQUEST FOR EXPRESS OF INTEREST**  
**NATIONAL SENIOR FINANCE MANAGEMENT SPECIALIST**  
(PP Ref. No. ICS-061, Project ID No. P176088; IDA Credit No. 7102-LA)

The Ministry of Public Works and Transport (MPWT); Ministry of Agriculture and Forestry (MAF); Ministry of Industry and Commerce (MOIC); Ministry of Public Security (MOPS); Ministry of Planning and Investment (MPI), Ministry of Health (MOH) and Ministry of Finance (MOF) of Lao PDR had received financial support from the World Bank's (WB) International Development Association (IDA) to implement the Southeast Asia Regional Economic Corridor and Connectivity (SEARECC) with a project duration of six (6) years starting from middle of year 2022, and intends to apply part of the proceeds for consulting services.

The proposed of SEARECC seeks to improve the domestic and regional transport connectivity and logistics facilities, with associated policy reforms for increased economic activities along selected transport corridors in Northern Lao PDR. The project scope includes improvement of transport connectivity and logistics services in Lao PDR, trade facilitation, border crossing control management, and agriculture trade along the NR2 corridor and five provinces in the corridor catchment area. National Road 2 (NR2), 295 km long and a part of ASEAN highway No. 13. SEARECC consists of five (5) components as follow: (1) Lao PDR and Regional Connectivity Enhancement, (2) Logistics Services Development and Vorder-Crossing Management, (3) Strengthening Institutional Capacity and Regulatory Framework in Agriculture, Transport, and Investment Planning, (4) Project Management and (5) Contingency Emergency Response.

The DPF - MPWT is seeking a full-time National Senior Finance Management Specialist (NSFMS) to provide the PMU (DPF-MPWT) with financial management support with respect to the implementation of the SEARECC project. Support the Project Management Unit (PMU) Head for the effective implementation of the Financial Agreement, the project's financial management needs and ensure that day to day financial management functions are carried out effectively. Facilitate efficient project management of the financial resources in line with the Government (GoL) and World Bank Rules and Regulations. Contribute to the capacity development needs of the FM team in capital and in the 5 project provinces. Support MPWT and in particular the DPF in establishing a sustainable project financial management system. And provide valuable insights and recommendations to MPWT & PMU, helping them achieve their financial goals, following the GoL and the development partners' financial and accounting principles.

The services of NSFMS is initially required for a period of 12 months starting in June 2024 on a full-time basis working at DPF-MPWT, with possibility of extension over the duration of the project or switching to part-time, depending on the need and availability of funds. The NSFMS will be based in Vientiane, Lao PDR. Contract extensions shall be subject to annual performance evaluation. There will be a 3-month probation period at the beginning of the assignment.

The SEARECC Project Procurement Committee now invites eligible individual consultants to indicate their interest in providing the Services. Interested Consultant should provide information (CV, Expression of Interest, other supporting information, if any) demonstrating that s/he has the required qualifications and relevant experience to perform the Services. In order to qualify for this position, the candidates shall meet the following experience and competence requirements:

- At least a Bachelor's Degree in accounting, finance, economics or in a business field; A Master's Degree is considered an advantage; A local or an internationally recognized professional qualification, licensing or certification for Financial Management Specialist (e.g., Lao CPA, CFA, ACCA or other internationally recognized professional qualification) is an advantage;

- Minimum 10 years of specialized working experience in financial management, planning, programming, budgeting, and execution (PPBE), with at least 4 years at senior positions;
- Minimum 05 years of experience working for projects in similar positions, financed by development partners, preferably the WB or ADB.
- Proven knowledge and practical use of National Treasury, MOF payment procedures; including tax calculations;
- Sound knowledge & experience in financial systems, financial management policies, theories, concepts, principles and standards, planning, developing, and coordinating policies and guidance for financial management improvements as required by the development partners, the GoL regulatory framework and MPWT/DoF's Management Directives;
- Excellent knowledge of Microsoft Office Packages (i.e. Excel, Word, PowerPoint), SAGE 300 or 500 (ACCPAC/QuickBooks) or other similar finance & statistical analysis software, sufficient to provide oversight of the PMU/FM tasks. Experience in using Microsoft Project will be an advantage;
- Professional knowledge of Lao language is mandatory; Fluency in English (spoken and written) is essential.

**Other skills:**

- Demonstrated extensive knowledge and practice in supervising and guiding the payment processing and related transactions and activities in core financial systems, including overseeing data integrity and consistency and performing system reconciliation activities; performing quality assurance oversight over billing activities, in accordance with development partners' and MoF directives;
- Proven, excellent reporting, forecasting and financial analysis & evaluation experience, including auditing
- Extensive skills in preparing, presenting, and explaining project financial plans, financial information ideas and advice in a clear, concise, and logical manner, both orally and in writing.
- Strong analytical skills, ability to analyze trends and provide evidence and data-based advice,
- Detail oriented with hands-on experience using auditing and data analysis tools and programs.
- Extensive ability to establish and maintain effective working relationships with all levels of personnel, good interpersonal skills, ability to engage and motivate people, ability to work as a team and establish a close communication and cooperation channel with IAs, PMU team, Ministry of Finance, the WB and other parties involved;
- Results oriented, with sound office management, administrative and communication skills, and ability to work under pressure, ensuring accuracy & efficiency with severe time constraints, assuring that all critical deadlines are met.

The attention of interested consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" 4<sup>th</sup> edition of November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. A Consultant will be selected in accordance with the Competitive Selection of Individual Consultants method set out in the Procurement Regulations.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by 17 June 2024, 16:00 o'clock Lao time (submissions via email are also acceptable). Only shortlisted candidates will be contacted.

Department Planning and Finance, Ministry of Public Works and Transport  
Lanexang Avenue, Phonxai Village, Saysettha District, Vientiane Capital, Lao PDR.

Attention : Mr. Sysouphanh Chansavat  
Deputy Director General of Department of Roads  
Email : [proc.dpf.mpwt@gmail.com](mailto:proc.dpf.mpwt@gmail.com) with Cc: [ssouphanh@yahoo.com](mailto:ssouphanh@yahoo.com) and [visara.khamvongsas@gmail.com](mailto:visara.khamvongsas@gmail.com).

Yours sincerely,



**Mr. Vannasone K. Thepvongsa**

Deputy Director General, Department of Planning and Finance  
Deputy Head of SEARECC Project Procurement Committee